

Date: September 19, 2019

Location: School Board Office, 811 Ontario Street

Time: 19:00 - 21:30

GENERAL MEETING MINUTES

Co-Chair: Kathleen Carlsen

Minute Taker: Cyrus Sy (Secretary)

Executive: Beth Ott (Co-Chair), Brennan Anstey (Treasurer)

Parents/Guardians: Brennan Anstey (Richard McBride Elementary), Fatema Chowdhry (Connaught Heights Elementary), Alejandro Diaz, Sloanne Drennan, Ronda Field (New Westminster Secondary), Vidhya Ganesan (Ecole Qayquat Elementary), Sue Kenny (Queen Elizabeth Elementary), Moorea Longstaff (Ecole Lord Tweedsmuir Elementary), Antonia Paradis, Cyrus Sy (Ecole Glenbrook Middle), Allison Viverios (Hume Park Home Learners),

SD40: Karim Hachlaf (Superintendent)

Meeting called to order at 7:03 pm

1. Standing Items

1.1. Introductions & Acknowledgement

1.2. Adoption of Agenda

⇒ **MOTION:** Accept agenda as set for this meeting.

MOVED: Brennan Anstey

SECONDED: Sue Kenny

CARRIED

1.3. Guest Speaker - Sloane Drennan, CPF

■ Notes from Presentation

- Lottery system for EFI: Qt, Tweedmuir, Spencer
- Provide support for non-french speaking parents
- Parent survival night on Tuesday, October 15 @ 7pm at Ecole Glenbrook
- Bonjour Bonhuit night for kindergarten, Photonight
- Access to federal funds for social cultural events to promote
- Facilitating spring break trip to Quebec/Montreal for $\frac{7}{8}$ from Glenbrook (every 2 years); 96 students ;
- Concours speech contest: school, district, and provincial competitions
- Yearly membership is \$25 or 3 years for \$60
- French immersion teachers get EAs, but usually they are English
- Teacher recruitment is a challenge; one method to address is to provide practicums
- Send questions to Sloanne Drennan

1.4. District update (Superintendent)

■ Notes from presentation (Ask for presentation)

- NW made history with putting menstrual products in all schools; led to ministerial order across the entire province
- Focus on student input; held student symposium last year and students will have an active voice at Board - Education meetings

- Options explored for student involvement: Student voice symposium, Student Trustee, Student advisory group
- District has established very solid working relationship with new board
- Karim will continue school visits with students, staff
- High school is built for future enrollment growth, built for 2000 students; current enrollment has 1700; international student enrollment has gone down from 200 to 100
- #1 priority now is expansion for QEE; approval is pending but optimistic; \$12M project; currently 9 portables/modulars; no plan right now for secondary school at Queensborough (answer to Q at meeting)
- Richard McBride - going to tender, looking to break ground in Jan; target opening Sept 2021
- High school still scheduled to open next school year
- Strategic Planning process underway - and prioritises developed; action plan

1.5. Trustee Update

- A trustee was not available.

ACTION: Kathleen to look at finding a trustee rep.

1.6. Officer Reports

- Chair
 - Excited for the year; focus on communication
 - School rep reports should include: what's working well, a challenge, events that are public
- Treasurer
 - \$6000 in bank carried forward from previous year;
 - We are planning to ask for \$2000 from the School Board (increase from \$0 last couple of years, but less than \$4000 requested in previous years).

ACTION: Kathleen to ask each PAC rep at next meeting for favorite speaker from last year.

1.7. Committee / Working Group Reports

- BCCPAC - Beth
 - See Leadership manual on BCCPA website ([click for link](#))
 - Checkout the bccpac.ca website.
 - Every PAC's membership for BCCPAC has been paid by DPAC for this year;

ACTION: Every PAC rep should go on to website and register their school with reg code 73912. If there are any problems with registration, please let Kathleen know right away.

 - Need DPAC rep information for: Connaught, Lord Kelvin, Queensborough Middle School and Howay
- NTAC (Neighborhood Traffic Advisory Committee) - Brennan
 - Committee is focussing on feedback on traffic around schools. Yay!

ACTION: Brennan to send out online survey to all school reps and principals to solicit feedback.
- PNO (Parents Night Out) - Kathleen
 - 4 events this year; first event is on Oct 22nd starting at 6:30pm
 - 1st presentation will be held at Justice Institute
 - Speaker is Kimberly Schonert-Reichl

- Registration will be through Eventbrite

ACTION: Kathleen to send out details.

- YAC (Youth Advisory Committee)
 - We are looking for a DPAC rep to sit on the city committee. If interested please contact one of the executive members.
- Special Education Advisory Committee
 - School board is conducting a special education review group as part of the strategic plan
 - Represented by unions, board, district, staff
 - Our representative is Alejandro Diaz. We are looking for a second rep.
 - If interested, please contact Kathleen at newwestdpacchair@gmail.com
 - First meeting is in October

1.8. School Reports

- Connaught Heights (Antonia)
 - Large turnover; training new members is a challenge
 - Challenge is trying to spend money and this year will be doing a lump-sum funding towards ADST for the whole school
- Ecole Glenbrook Middle School (Cyrus)
 - 680 students, new PAC, new faces (co-chairs)
 - Back to school BBQ is next wednesday
 - Nutrition program is going to start in September
- Ecole Herbert Spencer - report emailed
 - All PAC members were at the schools Open House tonight
 - 22 people on PAC this year
 - October 24th - Halloween Event
 - November 23rd - Craft Fair - currently accepting applications
- New Westminster Secondary (Ronda)
 - Challenge is getting parents to get involved in PAC / only 4 mtgs a year
 - allocating gaming funds
 - School schedules were done before school started
- New Westminster Hume Park Home Learners (Alison)
 - PAC meeting scheduled for October
 - Classes don't start until next week
- Queen Elizabeth Elementary (Sue)
 - Large change in exec
 - Challenge: getting volunteers; decided to create committees so people can sign-up via a google form / will report on the response at the next meeting.
 - Also, Every parents is considered a PAC member - not a PAC
 - Every parent is considered a PAC
- Qayqayt Elementary (Vidya)
 - PAC newsletter will be sent out monthly via principal
 - Will keep a file for each year for all PAC correspondence and files
 - looking for a storage space to store large items; is there a place for all PACs

- Richard McBride (Brennan)
 - PAC is healthy
 - Events are on a google calendar and everyone can subscribe.

ACTION: Cyrus to investigate the possibility of creating a shared calendar and send out instructions on how to create a google calendar.

- Tweedsmuir (Moorea)
 - Good turnout at PAC meeting
 - Spirit Days - first one: Drop Everything and Read (Oct 21)
 - IEP info session coming up
 - School Trustee- Danielle Connelly coming to Oct PAC mtg
 - replacing swing & adding another basketball hoop
 - Mom's pantry Catering is coming soon
 - seismic upgrade is ahead of schedule
 - School Carnival will be held in May 2020

2. Old Business

2.1. Nominations and Elections of Members-at-Large (MALs)

- Call for nominations. If anyone is interested please email the DPAC chair.

ACTION: DPAC Reps to discuss with their PACS.

ACTION: Nominations and elections to take place at next meeting.

3. New Business

3.1. Changes to Bylaws

- Beth presented hand out and discussed the rationale for making a change in the number of PAC members (DPAC reps) required for a quorum. According to the DPAC Bylaws, 30 days written notice of a motion to amend the bylaws is required.

Current Bylaw:

"A quorum for general meetings will be fifty percent of the voting members as defined below." (each member PAC and each executive has one vote)

Proposed Bylaw:

"A quorum for general meetings will be 5 voting PAC members as defined below."

ACTION: All DPAC Reps to review proposed bylaw change with their PAC and come back to next meeting to discuss and vote on the motion.

3.2. Budget

MOTION: Accept budget as presented for 2019-2020

MOVED: Ronda Field

SECONDED: Sue Kenny

CARRIED

3.3. Communications: Website/Facebook/Twitter

- DPAC now has Facebook and Twitter accounts. Recommend looking at the DPAC website that currently has a Calendar of events and other info.
- Insert social media links

3.4. President's Council - Format

- Next president's council is in November. DPAC exec would like to get regular input into what we should bring forward to the President's Council on behalf of DPAC members.

ACTION: Kathleen to include description of president's council.

ACTION: All DPAC Reps need to ask their PACs and provide feedback. What are your schools major concerns, successes (limit this to 2 of each) and bring back to the October mtg.

- 3.5. Call for Questions for Guest Speakers attending next meeting (Directors of Instruction: Quirina Gamblen, DoI: Programs & Planning & Bruce Cunnings, DoI: Learning Services)

ACTION: Beth to send out description of job description

ACTION: All DPAC reps to go back to their PACs and come up with list of questions.

- 3.6. Q&A: none, due to time

Motion to Adjourn by Ronda. 9:34pm

Next Meetings:

General: October 17, 2019, Queen Elizabeth Elementary