

## **SD40 New Westminster DPAC**

Jan. 19, 2015

Minutes of Meeting

**Attendees:** Beth Ott (Chair), Andrea Mears (Vice-Chair), Colette Mondin (Treasurer), Cheryl Greenhalgh (Secretary), Naomi Perks (Herbert Spencer Rep), Tekla Fulton (Qayqayt & EGMS Rep), Heather Lynch (YAC Rep), Mark Smith (Connaught Rep), Dana Babic (QMS Chair), Shannon Mayhew (QMS & QE), Julie Edgar (QMS), Linda Smith (QMS), Kylie Vallee (QQ), Sandra Coll (NWSS Rep) Trustee Jonina Campbell (Trustee, SD40), Janet Grant (Acting Associate Superintendent, SD40), Steve Cairns (Guest)

### **1. Welcome and Introductions**

### **2. Agenda:**

- Adopt agenda as circulated. m/s/c

### **3. Guest Presentations –**

- **Steve Cairns, Village of Attachment:**
  - Steve Cairns discussed the Village of Attachment program, developed by Steve (retired Principal) and Bev Ogilvie (school district Councilor) and introduced in several Burnaby school district schools.
  - New West DPAC will sponsor a parent education evening on the Village of Attachment program featuring Steve Cairns on March 4<sup>th</sup>, 2015 in a New West school. Steve will also be presenting to SD40 administrators.
- **Janet Grant, Acting Associate Superintendent, Neighbourhood Learning Centers (NLCs):**
  - Janet Grant described the process by which NLCs are formed. The provincial government may provide up to 15% extra space when building a school for NLCs.
  - Both Qayqayt and Fraser River Middle School will have NLCs.
  - There are existing community structures that partner with the district to support the NLC concept. NLCs must operate on a cost neutral basis. The United Way has funded the studies to determine sustainable business plans and operations plans.
  - SD40 struck a NLC Task Force which developed the policy that was endorsed by the Board.
  - At Qayqayt, the NLC will support a daycare and school-aged care center, early learning and child development programs and two rental office spaces.
  - At FRMS, the NLC will support a daycare and school-aged care center and the other programs have yet to be determined.

### **4. Minutes, General Meeting:**

- Adopt minutes of Dec. 15, 2014 General Meeting minutes. m/s/c

### **5. Updates from Schools:**

- **Connaught Heights: Mark Smith**
  - No report
- **QayQayt/EGMS: Tekla Fulton**

- QQ is planning a carnival for June 5<sup>th</sup> in Tipperary Park. They will hold their school opening on Feb. 12<sup>th</sup> and the NLC will hold a spaghetti dinner that evening.
- No report from EGMS
- **Herbert Spencer: Naomi Perks**
  - On Feb. 28<sup>th</sup> HS will host a swap meet in the school gym (no crafts).
- **NWSS: Sandra Coll**
  - The NWSS Musical Footloose will run Feb. 25-28 at Massey Theatre
  - Jan. 22 will be the Information Night for Trades Program
- **Richard McBride: Andrea Mears**
  - No report

## **6. Report from Acting Associate Superintendent and Board Chair: Janet Grant & Jonina Campbell**

- Superintendent Gaipman sent his regrets
- Jonina and Janet offered to answer questions regarding John's written report (forwarded with agenda).
  - Q - regarding clarification on the "touch-back" session planned for the Teaching and Learning in Diverse Classrooms Working Group
  - A – Janet responded that they plan to hold a focus session with the partner groups. The working group will take the feedback and incorporate into priorities and an action plan. There will be two facilitated sessions with parents midway (Mar. 26) and at the end-point in the process.
- Jonina reported that the district is considering delaying the opening of the FRMS. The decision will be made soon.
- Jonina reported that the NWSS application process is moving forward on the requirements of the Ministry. 5 of 7 requirements have been fulfilled. Decisions have been made that the school will fit on the existing high school site and it will be built for 1900 students with room for growth up to 2500 students. The NLC space would be slightly higher than 15%. The district is almost ready to submit the project application to the Treasury Branch. When the money has been committed by the government, there will be consultation with parents and an architect will be hired.
  - Q – has there been a decision as to the future of Massey Theatre?
  - A – that is still not decided.
  - Q – what are the expected timelines?
  - A – if they approved the project this spring, we would begin the process immediately but it would still take a couple of years to complete.
  - Q – will it be design build?
  - A – the assumption is yes but that is still being looked into.
- Beth reminded parents that feedback on the draft Policy 303 ("Selection, Transfer, Assignment and Evaluation of Principals") is requested by Feb. 13
- Beth reported that we will defer the formation of a new middle school PAC until understanding the date for opening.

## **7. Chair's Report: Beth Ott**

- Beth discussed DPAC priorities:
  - Revision of Constitution and Bylaws – Scott and Naomi met. They will bring an initial draft to the DPAC in the next month or two.

- Digital Citizenship – Naomi reported that they are finalizing a date with Jessie Miller for a parent education night. In the meanwhile, she is working on a list of resources to post on the DPAC website.
- Policy regarding use of DPAC email list. Beth distributed her draft policy. Discussion about dispute mechanism. **Action: Beth to bring back to April meeting.**
- Parent education plans.
  - Alicia Carson and Chris Webber to attend Feb. 16 DPAC general meeting to discuss Universal Design for Learning (UDL).
  - BCCPAC AGM attendees will present briefly at Feb. 16 DPAC general meeting.
  - Special Education Transition meeting – Feb. 18
  - Village of Attachment with Steve Cairns – Mar. 4, 2015 - possibly at a west end school.

#### **8. Treasurer’s Report: Colette Mondin**

- Colette reported there has been no change since the report of the previous month.

#### **10. Committee Reports:**

- **Digital Citizenship Committee:**
  - Already reported.
- **Youth Advisory Committee (YAC): Heather Lynch**
  - Heather reported that the next meeting of the YAC would take place this week.
- **Neighborhood Traffic Advisory Committee (NTAC): Cheryl Greenhalgh**
  - Cheryl reported that there has been no meeting of the committee. She requested that reps bring up with their PACs and forward any concerns.
- **Calendar Committee: Cheryl Greenhalgh**
  - Cheryl reported that there was no meeting date set.

#### **11. New Business:**

- None

#### **12. Priority Inquiries:**

- Q – Whether there was an update on the charity status for the district?  
A – Janet will check with Secretary Treasurer on the status.

#### **13. Upcoming Events:**

- BCCPAC AGM coming May
- Dec. 4, 2015 Connaught School will have their 50<sup>th</sup> Anniversary.

#### **12. Adjourn:**

- Motion to adjourn at 8:53 pm m/s/c