

SD40 New Westminster DPAC Executive

September 02, 2014 7:00 pm

Minutes of Meeting

Attendees: Beth Ott (Chair), Colette Mondin (Treasurer), Maya Russell (Vice Chair), Cheryl Greenhalgh (Secretary)

1. Agenda:

- Approval of agenda as circulated. m/s/c

2. Minutes:

- AGM Minutes for June 15, 2014 not ready for review.

3. Elections and Appointments for September General Meeting:

- Election of DPAC Secretary brought forward to September general meeting.
- Youth Advisory Committee – Andrea Mears is stepping down and a new appointment will need to be made in September.
- Neighbourhood Traffic Committee – city committee appointments are made in January so bring forward to meeting later in the year.
- MayDay Committee – Beth to contact Al B. to ask when the members of this committee are appointed.

4. Proposed 2014/2015 DPAC Budget:

- Heather and Colette are in the process of transferring the books and signing authority to Colette. The budget suggestions/comments from the June AGM will be incorporated into the proposed budget and Colette will go over the same with Beth prior to the next general meeting.

5. DPAC Letters:

- There has been no response from the Education Minister to the DPAC regarding the letter sent about the high school capital project or in response to DPAC letter regarding negotiating in good faith with BCTF to resolve labour dispute.
- Discussion as to whether DPAC would want to send a letter to the Minister and Mr. Iker regarding the job action. Will ask at the general meeting.

6. DPAC Priorities for 2014-2015:

- Agreement that concentrating on priorities was successful for DPAC.
- Discussion about how best to determine the top 3-5 DPAC priorities for this school year. Some priorities may be replaced with new and some may remain. Suggestion to use Survey Monkey?

7. Parent Education Sessions:

- Village of Attachment with Steve Cairns – Will try to book a date in November for a DPAC-wide parent and educator's education evening workshop. Steve will also be available to work with individual PACs for an additional fee.
- Parent Education & Networking Sessions with Janet Grant – October 22nd – Transition Planning Session will proceed as scheduled (Beth confirmed with Janet)
- BCCPAC Fall Leadership Conference (Nov. 21-23, 2014) - Will bring to DPAC meeting for recommendation to subsidize PACs to send members to this conference.

8. September GM:

- Location of September meeting cannot be at Board office or a school so will look for another venue.
- Agenda: Beth requested input about agenda items for Sept. meeting
 - Due to ongoing job action, suggested that more time be allocated to Superintendent Gaipman and Trustee Campbell to address parent questions/concerns; Beth to follow up with Gaipman/Campbell re: Superintendent/Board Report to circulate ahead of GM.

9. Communication Improvement:

- Discussion about how to make it easier for the DPAC Chair to be contacted and to respond to member and media enquiries. The DPAC Chair is not normally available during regular working hours Tuesday-Friday and media enquiries during that timeframe may not be answered immediately. Agreed that we need to encourage use of email for contact and that we need to find a way to make e-mail more accessible for the DPAC Chair. A DPAC Chair email account will be set up and the address made public. Suggestion that the DPAC purchase a simple laptop that can be used by the DPAC Chair to store documents and access email. Will bring to DPAC meeting for recommendation. Cheryl will look into prices of simple laptop with basic software.

10. GM Dates and Executive Meeting Dates:

- GM proposed dates:
 - Oct. 20, Nov. 17, Dec. 15, Jan. 19, Feb. 16, Apr. 20, May 11, AGM June 15
- Executive meeting proposed dates:
 - Sept. 29, Nov. 3, Dec. 1, Jan. 5, Feb. 2, Mar. 30, May 4, May 25
 - Discussion about best day of the week to hold meetings, with plan to hold Executive meetings 2 weeks prior to GM to facilitate minutes, agenda, other correspondence sent to DPAC members sooner (than last year). May move dates around a little.

11. Adjourn

- 9:45