

## SD40 New Westminster DPAC Executive

February 12, 2014

Minutes of Meeting

**Attendees:** Beth Ott (Chair), Heather Burke (Treasurer) via Skype, Maya Russell (Vice Chair), Cheryl Greenhalgh (Secretary)

### 1. Agenda:

- Approval of agenda as dictated. m/s/c

### 2. Minutes:

- Approval of Executive Minutes for December 9, 2013 as amended and circulated & January 8, 2014 as amended. m/s/c

### 3. BCCPAC Resolutions – Harris:

- Discussion of resolutions circulated to PAC chairs & DPAC reps via e-mail by Wendy Harris. **Action: to include on the agenda.**

### 4. Appointment of Superintendent:

- Trustee Campbell left voice message for Maya explaining the appointment of John Gaiptman and that the process for the Superintendent search will continue.

### 5. Superintendent Recruitment Process:

- Ron Pound is leading the recruitment team.
- Hiring criteria for superintendent was to be developed after PAC reps, students, & unions & the Board of Education had opportunity to submit their criteria.
- The applicants will be shortlisted and the applicants that meet the criteria will be interviewed by a panel which includes reps from parents (DPAC), unions, students and the Board.

### 6. Budget Update:

- Al Balanuik suggested that he meet with DPAC Exec to discuss budget process. Suggested that Beth (and Maya when possible) meet with Al on a monthly basis and communicate any issues to other Executive. **Action: Beth (and Maya) to set up routine budget meetings with Al Balanuik. Beth to contact Al and request that he give a 10 minute update at the DPAC General Meeting.**

### 7. Treasurer's report:

- Request that DPAC fund child minding at the Special Needs Parent Consultation Meetings. At the request of the DPAC executive, Janet Grant contacted the Community School Coordinators to find out the cost of their child minding service providers; the cost is \$20 per hour for each child minder. Allowing for 2 hours/night (includes set up/clean up) x 3 nights x 2 staff per night x \$20 per staff = \$240.

**MOTION: That we allocate \$300 for childcare at the Parent Consultation Meetings regarding Special Needs Education. m/s/c**

- BCCPAC AGM & Conference is coming up. Last year DPAC offered to fund \$100 per PAC to help send parents to the meeting and or education. No uptake on this last year. Our budget for conferences and parent education is sufficient to allow subsidy this year. **Action: Bring to DPAC meeting for recommendation to subsidize PACS this year by \$100 each. Register two DPAC Executive members to attend the AGM & Conference.**
- Historically the DPAC has organized the purchase of the pins, charms and capes and PACS have reimbursed the DPAC for the full costs. Last year the DPAC voted to stop organizing the purchases. For the transition year, the DPAC covered the cost of the purchases without recouping from the PACs. Al B. proposed that DPAC cover the costs again this year (approximately \$2000) because some PACs have reported difficulty coming up with the funds. There is nothing budgeted to cover this cost. This is

not one of DPAC's top five priorities nor has it been the usual practice. **Action: Heather to report at DPAC that there is no room in the budget for this expense.**

- Heather to work on gaming reports very soon.

#### **8. BCCPAC Resolutions:**

- Resolutions can be submitted from the floor at the BCCPAC AGM. Will discuss with DPAC and forward some resolutions relating to the DPAC top 5 priorities. **Action: Maya to draft resolutions on the topics of general underfunding of education and funding for playgrounds and forward to Executive. Draft resolutions to be attached to the agenda package.**

#### **9. Special Needs Parent Guide Update:**

- DPAC and SD40 working on an inclusive process for policy development. The goal in this instance is to develop a descriptive and informative guide for parents regarding special education services.
- The first step meeting with parents. Parent meetings will feature table conversations. DPAC will offer to facilitate and host tables. First meeting is Feb. 27<sup>th</sup>. **Action: Beth to meet with Janet Grant prior to the first meeting to plan the agenda for the meetings.**

#### **10. Traffic:**

- DPAC has not had a response from the city regarding a seat for DPAC on the Traffic Committee. Priority is currently Special Education Meetings so will follow up by late May. **Action: Beth to send another reminder to city clerk and to invite someone from the City or Traffic Committee to attend the April DPAC meeting. Flag to PAC chairs that we would like PACs input as we will be discussing DPAC action plans in March.**

#### **11. Programs of Choice:**

- Sandra Pace offered to attend DPAC meeting to discuss the changes to POC catchment boundaries. Not sensing that this is a contentious issue so thank Sandra and decline her offer.

#### **12. DPAC GM February 17 Agenda:**

- Amend proposed agenda to remove Sandra Pace.

#### **13. Next Meeting:**

- March 5 at 7:30 pm.

#### **14. Adjourn**

- 10:45